

EMAIL LIST

If you don't already receive our emails and want to, please email Rmeyer@watervliethousing.org with your name and apartment number to be added to our list. We will be able to send you important information about work being done around the sites, community events, and any policy changes being made at the Watervliet Housing Authority. Please be sure the office has all of your contact information up to date in our system including a working phone number, email address, and current license plate number. We **need** to be able to contact you efficiently.



WATERLIET HOUSING AUTHORITY

EXECUTIVE DIRECTOR, MATTHEW ETHIER

(518) 273-4717

2400 2ND AVENUE, WATERLIET, NY
WWW.WATERLIETHOUSING.ORG

NOVEMBER
2021

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2 ELECTION DAY	3	4	5 LAST DAY RENT IS DUE	6
7 DAYLIGHT SAVINGS ENDS	8	9	10 VETERANS DAY OFFICE CLOSED	11	12	13
14	15 LAST DAY FOR SANTA APPLICATIONS	16	17 EUGENE HANRATTA INSPECTIONS APT 101-219 APT 301-319 APT 401-419			20
21	22	23	24	25 THANKSGIVING OFFICE CLOSED		27
28 HANUKKAH BEGINS	29 WHA BOARD MEETING	30				

HEATING YOUR APARTMENT

Hilton and Quinn Tenants- Your heat turns on automatically when the outside temperature is below 55 degrees. If you are too cold or too hot, please notify the office and we will do our best to accommodate you and get your apartment to a comfortable level. In the event that your apartment gets too hot, **do not open your windows**. Doing so will cause your heat to kick on even more due to the decreasing temperature of your apartment.

Hanratta, Joslin, Day & VRV Tenants- You are able to control your heat. If your heat is not working, please call the office immediately, as they may need to be bled. In the event that your apartment gets too hot, please call the office. **If your apartment gets hot, do not open your windows**. Doing so will cause your heat to kick on even more due to the decreasing temperature of your apartment.

WHA OFFICE CLOSED

The WHA Office will be closed on November 11th in observance of Veteran's Day & on November 25th and November 26th in observance of Thanksgiving.

DAYLIGHT SAVINGS ENDS

Don't forget that on Sunday, November 7th, 2021 at 2:00 am clocks are turned backward 1 hour!

LICENSE PLATES & PHONE NUMBERS

With winter approaching, it is vital that the WHA has your updated car information and contact information. In the event we need to move cars to plow, if we attempt to contact you but do not have your vehicle information on file, we will have to tow your car. Please remember that in the event of a big snow storm, we plow the streets the day following the snow storm beginning at 9am. As always, you will be notified via email and phone call if it is necessary to plow.

MARIJUANA USE

Please note that the use and possession of marijuana is still prohibited on all WHA properties. Federal law prohibits marijuana use and possession in federally subsidized housing. Please contact us if you have any questions.

HANRATTA ANNUAL INSPECTIONS

Apartments are inspected on an annual basis for cleanliness, repairs that may be needed, and for any possible improvements. If you have any questions or problems, they can be discussed during the inspection. We need access to **ALL** of your windows. Please make sure **ALL** items are removed from the window area. Please remove all items off the top of your stove and burners. We will be looking at your stoves for any excess grease. Please be sure to keep your stove tops clean! Poor housekeeping, missing fire detectors, and any damage beyond ordinary wear and tear are grounds for a failed inspection. Inspections will begin around 10 am. You do not need to be home- below is a schedule:

November 17th	Apts 100-219
November 18th	Apts 301-319
November 19th	Apts 401-419

MOUSE PROBLEMS

It's getting colder outside, and mice like to go where it's warm. Keep all garbage in tight containers. If they happen to get into your apartment, be sure to call the office immediately and we will place traps in your apartment.

HEAP

The Home Energy Assistance Program (HEAP) helps low-income individuals pay the cost of heating their homes. If you are eligible, you may receive one regular HEAP benefit per program year and could also be eligible for emergency HEAP benefits if you are in danger of running out of fuel or having your utility service shut off. You can apply for a Regular HEAP Benefit online at mybenefits.ny.gov

JOSLIN & VRV LAUNDRY ROOMS

It is your responsibility as a tenant to keep the laundry rooms clean. It has come to our attention that they are not being kept up with. Please note that the laundry rooms are monitored 24/7 with cameras. If we find that you are making a mess and not taking care of the laundry room, you will be charged.

LITTERING

There has been an excessive amount of litter around the WHA grounds. Please make sure that you are cleaning up around your apartment and in all common areas. If you are caught excessively littering, a charge will be applied to your account. Also, please remember that all garbage bags must be stored in your garbage can with the lid on the can properly. Additionally, please watch your children as they play outside. Being unsupervised could lead to unnecessary littering on our sites.

SANTA VISITS 2021

The WHA will be hosting our annual Santa visits again this year. You can find the application on the last page of this newsletter. As regulations with COVID-19 are subject to change, you will be notified with information on how we will be conducting this year's visit. Santa will make his appearance on Monday December, 13th. **Please return all gift applications to the office no later than Monday, November, 15th. If you are requesting clothes or shoes, please remember to put sizes!** Call Rachel at 273-4717 x200 with any questions.

INCOME CHANGES

Don't forget that it is your responsibility to report all income changes within your household. If you are no longer working, have an increase in pay, are receiving unemployment, or you are newly employed, you **MUST** notify the WHA office. Failure to report ANY changes in income could result in money owed to the WHA.



LIKE US ON FACEBOOK!
@WATERVLIEH HOUSING AUTHORITY



2021 Santa Visit

Tag No. _____

The holidays are almost here and we want your child to have the best Christmas possible! That is why the Watervliet Housing Authority is asking local businesses, organizations, and residents to help provide gifts to families in need. If you wish to participate, please fill out this form and return it by **Monday, November 15th**. Please provide gift suggestions in specified field. **If you are requesting clothes or shoes for your child, make sure you list all sizes.**

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Tenant Name: _____ Apt no: _____

Phone: _____ Email: _____

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Child 1 name: _____ Age: _____ Gender: M / F

Gift Idea: _____

Child 2 name: _____ Age: _____ Gender: M / F

Gift Idea: _____

Child 3 name: _____ Age: _____ Gender: M / F

Gift Idea: _____

Child 4 name: _____ Age: _____ Gender: M / F

Gift Idea: _____
